



Colfax County Board Minutes



March 22, 2022
Commissioners Meeting

Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 22nd day of March 2022. The County Board of Commissioners met at 8:30 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners and Rita M. Mundil, County Clerk. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Wendt; second Mejstrik to approve the agenda. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Mejstrik; second Grotelueschen to approve the regular minutes of 3/8/2022. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The clerk provided the fund balance, STOP Revenue received, January Lodging Tax Revenue and Central Nebraska Community Action Partnership Annual Report 2021.

The January inmate log from Platte County and February inmate log from Butler County was provided to the board and will be placed on file.

The county assessor addressed the board to discuss hiring a part-time employee during the month of June and then changing the status to full time starting July 1st. The board is in complete agreement with her proposal.

The county attorney entered the meeting at 8:50 a.m.

The county attorney reviewed the United Way Endowment Grant with the board. Motion Grotelueschen; second Mejstrik to approve the grant award with the United Way Endowment Grant in the amount of \$2700. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Discussion was held on the meal reimbursement policy in the Colfax County Employee Handbook. The road department attended an all-day seminar in Columbus which did not provide a meal for lunch. The meal reimbursements went through the claim process instead of the payroll process to follow IRS guidelines for one-day travel as taxable income. The board recommends the Colfax County Personnel Committee to meet to review the county's meal reimbursement policy.

Motion Grotelueschen; second Wendt to approve the following claims and issue checks for them except the six-road employee meal reimbursement totaling \$123.61 which will go through the payroll process in April to follow the IRS guidelines for one-day travel as taxable income. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

<u>All Funds</u>		
Blue Cross-Blue Shield	Health Premiums	38,276.28
Ameritas Life Ins. Co.	Retirement Premiums	15,767.13
EFTPS	FICA/Medicare	17,462.25

Attorney Grant Fund

Salaries		931.83
COR Therapeutic Services LLC	Service	1,080.00
Sidnee M. Pavel	Cell phone	75.00
Schuyler Community Schools	Truancy	4,856.77

E911 Fund

CenturyLink	Service	45.28
CenturyLink	Support coverage	1,398.84
CenturyLink	Service	72.57
CenturyLink	Service	33.87
CenturyLink	Service	1.60
Colfax County Treasurer	Transfer	8,686.00
Frontier	Service	55.79

911 Wireless Fund

CenturyLink	Service	332.06
CenturyLink	Support coverage	10,258.14
CenturyLink	Service	532.16
CenturyLink	Service	248.38
CenturyLink	Service	11.73
Frontier	Service	409.12

ROD P & M Fund

MIPS	Microfilming/Deeds on Line	283.48
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Road Fund

Salaries		58,772.28
A&R Construction Co.	C19(463)(516)	231,229.69
AG 91 Energy LLC	Fuel/heating fuel	8,043.01
All Makes	Overage charge	12.83
John Balzer	Reimbursement for meals	48.71
Barco Municipal Products, Inc.	Posts	321.94
Bomgaars Supply	Shop supplies/bolts/pipes/equip. parts	122.23
California Custom Products	Metal polish	16.00
Century Link	Service	120.10
City of Clarkson	Utilities	65.91
Clarkson Plumbing & Heating	Shop supplies	8.97
Colfax County Press	Notice	331.96
Cooperative Supply Inc.	Fuel	111.98
George Coufal	Meal	41.70
Culligan	Equipment/water	82.70
Dept. of Utilities	Utilities	1,420.44
Doernemann Farm Service Inc.	Equip. parts/labor/shop supplies	945.13
Eakes Office Solutions	Office/janitorial supplies/chair	1,210.92
Electronic Engineering	Radio equipment	2,096.89
Farmers Union Coop Gas	Fuel	175.33
Freightliner Truck Center Companies	Equipment parts	31.11
Fremont Sanitation	Service	134.40
Frontier	Phones	119.11
J & B Auto Parts	Equip. parts/shop supplies	30.77
Jackson Services Inc.	Janitorial supplies	52.16
John Deere Financial	Equip. parts/shop supplies/oil	3,815.74
John's Tire Sales	Oil change	51.95
Duane A. Johnson	Reimbursement for meals	24.36
Kit Held Trucking LLC	Hauling rock	6,982.31
Kroeger Sand & Gravel	Gravel/hauling	4,070.88



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Scott Kroeger	Meal	11.70
Loup Public Power-Columbus	Services	507.44
Main Express LLC	Fuel	363.32
Mainelli Wagner & Assoc. Inc	Contract/engineering	41,342.53
Martin Marietta Materials	Rock	9,390.64
Matheson-Linweld	Oxygen	60.95
Menards	Building repair/equip. parts/supplies	1,159.02
Midwest Service & Sales Co.	Culvert/grader blades/signs	6,394.95
Mullenhoff Sales	Brush Grapple	3,400.00
NE Emergency Management Agency	FEMA payback	12,664.68
Nebraska Machinery Co.	Equipment parts	232.69
O'Reilly First Call	Receiver	49.99
Patrick Palensky	Meal	14.64
Parkview One Stop	Fuel	1,309.19
Pinnacle Bank	Spartan camera	15.99
Platte County	Crack sealing	2,602.70
Poster Compliance Center	Labor law poster	67.95
Power Plan	Equipment parts/labor	739.38
QC Supply LLC	Equipment parts/shop tools	26.84
Schuyler Cooperative Assn.	Heating fuel/equipment part	934.00
Seals and Service, Inc.	Equipment parts/labor	414.70
Tom's Auto Service	Oil change	40.00
U & I Sanitation Service	Service	35.00
Verizon Connect	Vehicle tracking	431.75
Verizon Wireless	Cell phone	82.85
Village of Howells	Service	86.43
Village of Leigh	Service	16.25
Warren Garage Door, Inc.	Building repair	666.00
Tony Zakrzewski	Meal	12.50
	<u>General Fund</u>	
Salaries		172,724.95
Daniel Acosta	Cell phones/uniforms	100.00
Advanced Correctional Healthcare	Pharmacy	47.77
All Makes	Copies/toner	70.49
Americom Communications Corp.	Faxes to analog lines	879.76
Antelope County Sheriff	BOP	3,971.00
AT&T Mobility	Aircards	1,121.12
Black Hills Energy	Service	441.06
Jeff Black Jr.	Cell phones/uniforms	100.00
Burke Brown III	Atty's fees	1,162.80
Butler Co Detention Center	BOP	11,500.00
Cenex Voyager Fleet	Fuel	1,582.05
Century Link	Long distance	82.32
	General	579.79
Circulation Payment Center	Subscription	98.02
Clarkson Motor Company	Oil change/tire repair	105.45
Clerk of the District Court	Court Costs	72.00
Colfax County Court	Court Costs	190.00
Colfax County Press	Notices	1,623.34
Colfax County Sheriff	Uncollected fees	46.00
Colfax County Treasurer	Title/registrations	30.00

Colfax County Treasurer	Road transfer	374,432.96
Connecting Point	Cable/adaptor	46.98
Constellation NewEnergy Gas	Service	2,158.59
Corral Auto Repair & Towing	Carrier service	485.50
Creative Products Source	Activity card	1,502.47
Culligan	Equipment/water	249.38
DAS Central Finance	Network service	1,005.68
David City Discount Pharmacy	Pharmacy	35.59
Department of Utilities	Utilities	3,050.31
Eakes Office Solutions	Office supplies/copies	804.37
Egan Supply Company	Janitorial supplies	899.28
Egis Technologies	Monthly service/computer/repair	5,320.23
Egr, Birkel & Wollmer	Atty's fees	1,748.00
Election Systems & Software	Election supplies	750.34
Electronic Engineering	Radio repair	153.45
Farmers Union Coop Gas	Fuel	907.06
Fiala Automotive, Inc.	Oil change/vehicle repair	326.50
First Concord Benefits Group LLC	Participation fees	22.50
Daniel Freed	Cell phone/uniforms	100.00
Great American Financial Services	Copier/copies	136.04
Great Plains Uniforms	Shirts/pants/patches	215.48
Hanel Oil, Inc.	Oil change/rotate/balance tires	243.10
Juana Hanson	Cell phone	43.33
Health & Human Services	Norfolk	84.00
	Beatrice	84.00
Heartland Juvenile Services Assoc.	Registration	139.00
Emilee Lynn Higgins	Atty's fees	427.50
Hometown Leasing	Copiers	1,300.88
Howells Journal	Notices	946.19
Indoff	Office supplies	730.75
J & B Auto	Adhesive	3.85
Jackson Services Inc.	Janitorial supplies	93.96
JEO Consulting Group, Inc.	Survey	90.00
John's Tire Sales	Oil change/tires/mount/balance	858.85
Just Another Mini Mart	Fuel	114.86
Denise Kracl	Mileage/postage	282.36
Julia Kreikemeier	Mileage/program supplies/reg	633.22
Laser Labs	Enforcer II Tint Meter	407.00
Alyssa Ledon	Cell phones/uniforms	100.00
Lincoln Journal Star	Notices/proceedings	1,057.32
Lincoln Treatment Center	Service	140.00
Madison National Life Insurance Co.	Life/LTD insurance	69.21
Main Express LLC	Fuel	611.56
Shawn Messerlie	Cell phone/uniforms	100.00
Microfilm Imaging Systems Inc.	Service	290.00
Mid-American Benefits Inc.	Participation fee/deductibles	5,489.86
Mid-States Organized Crime Info Center	Membership fee	75.00
MIPS	Software support/website	2,962.88
ML Smith Law Office	Atty's fees	703.00
NACT	Dues	50.00
National Sheriff's Assoc.	Dues	135.00
Nebraska Law Enforcement Train Center	Test/postage	19.25
Nebraska Planning & Zoning Assoc.	Registration	20.00
Nebraska Weed Control Assoc.	Registration	120.00
Katelynn Ness	Program supplies/mileage/reg	403.06
Nextoner LLC	Toner	111.70



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Mariah J. Nickel	Reimbursement	307.67
Occupational Health Services	Screening	646.00
One Office Solution	Office supplies	68.94
Palermo Reporting Services	Depositions	622.15
Cody Parker	Cell phone/uniforms	100.00
Parkview One Stop	Fuel	171.38
Pinnacle Bank	GPS receiver/jars/filters	483.89
Pinnacle Bank	Fuel/meals	572.33
Platte Co. Detention Facility	BOP	10,350.00
Platte County	Vet Service Contract/reimbursements	2,188.73
Platte County Sheriff	Paper service	19.32
Poster Compliance Center	Labor law poster	135.90
Pueblo County Sheriff's Office	Paper service	35.00
Quadient	Postage	4,000.00
Quadient Leasing USA Inc.	Lease payment	1,361.97
Quill Corp.	Office supplies	200.81
Region 4 Behavioral Health System	4th quarter	6,855.75
Reinecke Motor Co.	Reprogram	80.00
Saunders County Clerk	Bailiff	20,705.92
Schieffer Signs	Magnetic signs	365.00
Schuyler Chamber of Commerce	Membership	100.00
Schuyler Chamber of Commerce	Chamber bucks	100.00
Schuyler Cooperative Association	Fuel	683.44
Schuyler Home & Building Supply	Keys	10.50
Rosie Scoggins	Boots	124.00
Seward County Detention Center	BOP	65.00
Specialtee Screen Printing	Black polos	192.00
Brett Struebing	Cell phone/uniforms	100.00
Tracy Svoboda	Insurance premium	1,148.40
Thomson Reuters-West	Westlaw	977.25
Trane	Repair/labor	743.00
Trouba Law Offices LLC	Contract	6,250.00
U & I Sanitation Service	Service	153.81
University of Nebr. Lincoln	Showorks	225.00
US Cellular	Cell phone	47.65
Luis Venzor	Cell phone	100.00
Verizon	Vehicle tracking	189.50
Verizon	Cell phone	103.31
Verizon Wireless	Cell phone	44.19
Wahltek, Inc.	Contract	2,436.00
Wanek Pharmacy	Pharmacy	198.24
Brittany White	Cell phone/uniforms	100.00
911 Custom	Safety equipment	471.00

Monte Monteagle/Egis Technologies discussed upgrading the county's email to Microsoft 365. Our current system is on a premise server which will need to be replaced/upgraded within a year. Egis's recommendation is Microsoft 365 which always stay current and provides additional protection. The new phone systems options that were discussed are "on premise or hosted". Currently we have on premise. A quote for hosted was provided for the board to review. Microsoft 365 and a hosted phone system would both have regular monthly payments instead of upfront capital cost.

The Colfax County Personnel Committee has provided the updated policies adding under Benefits (Health/Dental Insurance) to add language of: 1) Cash in Lieu of \$400 (for employees who opt out of County's health coverage), 2) The county will pay \$400.00 toward the premium of Employee & Spouse, Employee & Children or Employee & Family. Motion Wendt; second Mejstrik to approve the added language/revision presented by the Colfax County Personnel Committee under Benefits to the Colfax County employee handbook. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

Recessed at 9:55 a.m. and reconvened at 10:00 a.m.

The Zoning administrator gave a report of the activities of her department; an update of zoning permits issued was reviewed.

Motion Grotelueschen; second Mejstrik to open a public hearing at 10:00 a.m. for the purpose of hearing testimony of support, opposition, criticism, suggestions or observation for Resolution 3-22-2022(1) to add to the Article 8: Supplemental Regulations Section 8.19 Dwelling Unit, Special Types to the Colfax County Zoning Regulations. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

The zoning administrator included in her report that the Resolution is an amendment to the Colfax County Zoning Regulations to add to the Article 8: Supplemental Regulations Section 8.19 Dwelling Unit, Special Types. It is the recommendation of the planning commission to approve the addition to the Article 8: Supplemental Regulations Section 8.19 Dwelling Unit, Special Types in the Colfax County Zoning Regulations.

No opposition to add to the Article 8: Supplemental Regulations Section 8.19 Dwelling Unit, Special Types in the Colfax County Zoning Regulations was given.

Motion Mejstrik; second Wendt to close the public hearing at 10:05 a.m. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Wendt; second Mejstrik to accept the recommendation of the planning commission and approve Resolution 3-22-2022(1) to add to the Article 8: Supplemental Regulations Section 8.19 Dwelling Unit, Special Types in the Colfax County Zoning Regulations. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The planning commission recommends Kyle Krula to the Planning & Zoning Commission. Motion Grotelueschen; second Wendt to approve the appointment of Kyle Krula to the Planning and Zoning Commission. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Issiah Burks and Nikki Novak with Colonial Life addressed the board on voluntary benefits and policies available to add to the health and life insurance for Colfax County employees.

The highway superintendent gave a report of the activities of his department; the advertisement for the open road position will be posted.

The "Colfax County Aggregate Hauling" bids that were received by the 10:30 a.m. deadline were publicly opened and read. Four companies submitted bids. The highway superintendent recommended accepting all bids for aggregate hauling.

Motion Wendt; second Mejstrik to accept the four bids for aggregate hauling with the lowest bidder being the 1st company to be called. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The county clerk summarized the day's agenda and action taken.

Motion Mejstrik; second Grotelueschen to adjourn BOC at 10:55 a.m. to meet again April 12, 2022. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.



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I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 23rd day of March, 2022.

Rita M. Mundil, County Clerk