



Colfax County Board Minutes



August 9, 2022
Commissioners Meeting
Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 9th day of August, 2022. The County Board of Commissioners met at 8:30 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners and Rita M. Mundil, County Clerk. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. Availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Wendt; second Mejstrik to approve the agenda. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Mejstrik; second Grotelueschen to approve the minutes of 7/26/2022. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The county attorney entered the meeting at 8:35 a.m.

No report from the general assistance clerk.

The clerk provided the board with a copy of her monthly fees, STOP Revenue received and NENEDD 2021-2022 annual report.

The board received a copy of the monthly fee report from the district court clerk.

The vet service officer provided his monthly report and claim reimbursements for July 19, 2022 and August 2, 2022 to be placed on file.

The board received a copy of the July public defender report.

The sheriff provided a copy of his monthly report to the board and it will be placed on file.

The county attorney gave a report of the activities of her office. On August 17th she will do a presentation at the planning and zoning meeting on "Conservation Easements". The slides from the presentation will be emailed to the commissioners.

The board provided an opportunity for county employees to attend an "Agenda-less meeting".

The board provided time for officials and department heads to discuss the FY22-23 proposed county budget. They also received the tax requests from the political subdivisions that fall under the authority of the county board. The board has until September 1st to approve or deny the request submitted. Motion Grotelueschen; second Mejstrik to acknowledge the tax requests received from the political subdivision that fall under the authority of the county board. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Monte Monteagle/Egis Technologies discussed upgrading the county's email to Microsoft 365. A quote was provided for the upgrade. Discuss, consider or take action will be placed on August 23rd agenda. Discussion was also held on the amount to budget for a new phone system.



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The board reviewed a contract with Lutz & Company who provides consulting services for any county in need of assistance in its use of the American Rescue Plan Act (ARPA). Motion Mejstrik; second Wendt to approve the contract with Lutz & Company for consulting services with the county's ARPA Funds. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Recessed at 9:55 a.m. to resume at 10:05 a.m.

The Zoning administrator gave a report of the activities of her department. An update of permits issued was discussed.

Cheryl Brandenburgh/Economic Development Coordinator addressed the board on a Tire Recycling Grant. She is requesting the county to share the cost on writing the grant and a county employee to help run the event. The event will be held late September or early October of 2023. Discuss, consider or take on the approval to cost share the cost of writing the grant not to exceed \$400 will be placed on August 23rd agenda.

The highway superintendent gave a report of the activities of his department; an update on road/bridge projects was given. The highway superintendent will complete the Annual Certification Form of the 2022 Federal Fund Purchase Program with NDOR. The open position of the Weed Superintendent/Road employee was discussed. The board directed to place the open position in all four county newspapers. Notification from Lower Elkhorn NRD to rebuild the Clarkson dike was discussed.

The board reviewed the County Annual Certification of Program Compliance form and Resolution 8-9-2022(1) authorizing the chairman to sign the certification. Motion Mejstrik; second Wendt to approve Resolution 8-9-2022 (1) authorizing the chairman to sign the County Annual Certification of Program Compliance to Nebraska Board of Public Roads Classifications and Standards 2022. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

Bids for Project C19(559) that were publicly opened and read by the July 26th - 10:30 a.m. deadline were reviewed. Three companies submitted bids. Motion Grotelueschen; second Wendt to award the bid to Herbst Construction for Project C19(559) in the amount of \$899,991.00. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Resolution 8-9-2022(2) certifying proper completion of Project C0019108550 which was a "County Bridge Matching Program Agreement" was reviewed. Motion Mejstrik second Grotelueschen to approve Resolution 8-9-2022(2) certifying proper completion of Project C0019108550. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The clerk summarized the day's agenda and action taken.

Motion Mejstrik; second Wendt to adjourn BOC at 11:25 a.m. and to meet again August 23, 2022. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 10th day of August, 2022.

Rita M. Mundil, County Clerk



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