

May 23, 2023  
Commissioners Meeting

Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 23rd day of May 2023. The County Board of Commissioners met at 8:30 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk and Bruce J. Prenda, County Attorney. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. The availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The Chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Mejstrik; second Wendt to approve the agenda. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Wendt; second Mejstrik to approve the regular minutes of 5/9/2023. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The clerk provided the fund balance, STOP Revenue received and March Lodging Tax Revenue.

The vet service officer provided claim reimbursement for May 9, 2023, which will be placed on file.

An inmate log from Butler County and Platte County was provided to the board and will be placed on file.

The Clerk Magistrate and District Court Clerk informed the board that the bid approved at the April 25<sup>th</sup> meeting with Columbus Carpet did not include the District Court office. A new bid from Columbus Carpet was provided that included the District Court office and County Court office. The board reviewed the three bids submitted for floor covering and installation of the County Court and District Court offices.

Motion Grotelueschen; second Mejstrik to rescind the motion made April 25, 2023, to approve the bid proposal with Columbus Carpet for the installation of floor covering of the offices of County Court and District Court for \$12,928.16. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Motion Grotelueschen; second Wendt to approve the bid proposal with BK The Floor Store for the installation for floor coverings of the offices of County Court and District Court for \$16,454.61. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The County Attorney reviewed the Colfax County 2024 Community-based Juvenile Services Aid 24-CB-0506 Grant Award (CB: \$58,852.00 and EB \$40,469.00 totaling \$99,321.00) with the board. Motion Wendt; second Mejstrik to approve the Colfax County 2024 Community-based Juvenile Services Aid 24-CB-0506 (CB: \$58,852.00 and EB \$40,469.00 totaling \$99,321.00). Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The contracts for the mental and behavioral health and substance abuse providers for the juvenile services grant were reviewed. Motion Mejstrik; second Wendt to approve the agreements between COR Therapeutic Services LLC, Colegrove Counseling Center LLC, Mental & Behavioral Health Inc., Embark Counseling, Good Neighbor Health Clinic, Good Life Counseling & Support LLC, Elissa Olson, and Colfax County to provide mental/behavioral health and substance abuse services for our juvenile services grant. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

The contract between University of Nebraska Medical Center (UNMC) and Colfax County for forensic and crime lab services was reviewed. Motion Mejstrik; second Grotelueschen to approve the contract with UNMC for forensic and crime lab services. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The County Attorney reported that the county received partial reimbursement on a defendant who is awaiting placement at the Lincoln Regional Center. Prosecutor of the Year and Prosecution of the Year were awards our County Attorney received during the County Attorney Association conference held in Kearney.

Motion Mejstrik; second Wendt to approve the following claims and issue checks for them. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

	<u>All Funds</u>	
Blue Cross-Blue Shield	Health Premiums	45,637.64
Ameritas Life Ins. Co.	Retirement Premiums	18,045.91
EFTPS	FICA/Medicare	20,198.52

	<u>Attorney Grant Fund</u>	
Salaries		1,263.60
Cor Therapeutic Services LLC	Service	360.00
Schuyler Community Schools	Truancy	3,080.01
	<u>Drug Court Fund</u>	
Morgan Campbell	Reimbursement	151.73
	<u>Vet's Aid Fund</u>	
Robert Bender	Mileage	29.09
Joseph Bohaboj	Mileage	9.70
	<u>ROD P &amp; M Fund</u>	
MIPS Inc.	Microfilming/Deeds on Line	287.44
	<u>911 Fund</u>	
CenturyLink	Service	231.16
Frontier	Service	464.91
	<u>Visitor Promo Fund</u>	
Javier Arizmendi	Mileage	28.82
City of Schuyler Campgrounds	Visitor Promo	2,000.00
Clarkson Czech Festival	Visitor Promo	3,000.00
Clarkson Historical Society	Visitor Promo	500.00
Clarkson Opera House Inc.	Visitor Promo	1,000.00
Clarkson Rodeo Assoc.	Visitor Promo	1,500.00
Kathy Heard	Mileage	9.17
Howells Community Club	Visitor Promo	750.00
Howells Community Fund	Visitor Promo	1,500.00
Howells Historical Society	Visitor Promo	500.00
Howells Knights of Columbus	Visitor Promo	500.00
Knights of Columbus-Schuyler	Visitor Promo	800.00
Leigh Alumni Association	Visitor Promo	200.00
Leigh Community Club	Visitor Promo	500.00
American Legion McLeod Post #47	Visitor Promo	600.00
Nancy Schaad	Mileage	9.17
Schuyler Chamber of Commerce	Visitor Promo	1,800.00
Schuyler Ducks Unlimited	Visitor Promo	300.00
Schuyler Historical Society	Visitor Promo	300.00
Schuyler Public Library Foundation	Visitor Promo	1,800.00
	<u>COVID American Rescue Plan Fund</u>	
Herbst Construction Inc.	C19(559)	182,970.88
	<u>Road Bridge Fund</u>	
Salaries		61,545.06
A&R Construction Co.	C19(544) (560)	44,115.49
AG 91 Energy LLC	Fuel/propane	8,943.12
Albracht Disposal Service Inc.	Service	56.00
All Makes	Copies	16.33
Bailey Ag Supply	Ditch mix/rye	822.85
Bomgaars Supply	Shop supplies/equip. parts/lumber/tools	620.97
CenturyLink	Service	125.80
City of Clarkson	Service	89.25
Clarkson Body Shop	Equipment parts/labor	140.00
Colfax County Press	Ads	154.20
Columbus Steel Supply Inc.	Channels/angles	433.41
Cooperative Supply Inc.	Fuel/tool	88.63
Culligan	Bottled water/water cooler	109.75
Dept. of Utilities	Services	1,050.51
Farmers Union Coop Gas	Fuel	166.79
Frontier	Phone	136.82
Gene Steffy Ford	Equipment parts/labor	426.82
Howells Plumbing, Heating A/C	Building repair	300.00
J&B Auto Parts	Fuel line hoses	46.44
Jackson Service	Janitorial supplies	58.57
John Deere Financial	Shop tools	7.63
Stephanie S. Kinney	Easements	2,970.00
Kroeger Sand & Gravel Co.	Gravel/hauling	151,519.72

Loup Public Power-Columbus	Services	423.28
Louis A. Lutjulusche	Easements	610.00
Main Express LLC	Fuel	284.52
Matheson-Linweld	Oxygen	74.95
Midwest Service & Sales	Signs/culverts	7,724.40
Nebraska Machinery Co.	Equipment parts/labor	763.49
Occupational Health Services	Screening	67.00
Parkview One Stop	Fuel	1,236.54
Power Plan	Equipment parts	225.20
Road Builders	Equipment parts	911.17
Sapp Bros. Petroleum, Inc.	Fuel	468.66
Schuyler Cooperative Assn.	Fuel	5,956.56
Timeclock Plus	Timeclocks/maintenance	12,939.58
U & I Sanitation	Service	35.00
Verizon Connect	Vehicle tracking	431.75
Verizon Wireless	Cell phone	82.76
Village of Howells	Service	82.53
Village of Leigh	Service	19.25

General Fund

Salaries		205,288.45
Daniel Acosta	Uniform/cell phone	100.00
Karey Adamy	Mileage	151.34
Antelope County Sheriff	BOP	2,400.00
Applied Connective Technologies	SD Cards/canned air	7.80
AT&T Mobility	GPS/air cards	778.82
At-Scene LLC	Subscription/support	1,100.00
Amanda Bartek-Ramsey	Mileage	664.17
Robert J. Bender	Per diem	25.00
Black Hills Energy	Utilities	276.86
Joseph Bohaboj	Per diem	25.00
Sharon Bohaboj	Clerical assistance/treasurer	1,435.31
Bomgaars Supply	Mulch/supplies	190.48
Rod Boss	Study material	87.02
Tommie D Bruce	Storm spotter	50.00
Burke Brown III	Atty's fees	864.50
Butler County Detention Center	BOP	12,950.00
Butler County Clinic	Medical expense	297.00
Cenex Voyager Fleet	Fuel	2,845.40
CenturyLink	Services (CH)	866.45
CenturyLink Communications	Long distance	77.40
Circulation Payment Center	Subscription	108.99
Lavern Clausen	Danish Lutheran Cemetery	550.00
CMRS-FP	Postage	600.00
Cobblestone Inn & Suites	Lodging	126.50
Colfax County Clerk	Postage/copies	19.73
Colfax County Court	Court Costs	126.00
Colfax County Press	Notices/proceedings/subscription	1,486.94
Colfax County Sheriff	Uncollected fees	82.40
Colfax County Treasurer	Transfer	315,697.81
Consolidated Management Co.	Meals	213.25
Constellation NewEnergy Gas Div.	Service	1,234.92
Corral Auto Repair & Towing	Vehicle repair	693.94
Creative Product Source	Law enforcement supplies	721.42
Culligan	Bottled water/water cooler	391.15
Das State Acct-Cent Finance	Network service	1,756.79
David City Discount Pharmacy	Pharmacy	293.68
Dept. of Utilities	Utilities	2,842.03
Dept. of Correction Services	Safekeeping/medical	2,811.01
Didier's Grocery Inc.	Supplies/LEPC lunch	259.47
Eakes Office Solutions	Office supplies/copier	877.72
Don Eckstein	Per diem	25.00
Egan Supply Company	Janitorial supplies	133.56
Egis Technologies	Monthly service	6,017.60
Electronic Engineering	Antenna/batteries	1,697.37
Fairfield Inn	Lodging	659.70
First Concord Benefits Group LLC	Participation fee	15.00

Daniel Freed	Uniforms/cell phones	100.00
Great American Financial Services	Copier/copies	458.82
Great Plains Uniforms LLC	Uniforms	954.45
Hampton Inn	Lodging	520.00
Hanel Oil, Inc	Fuel	83.50
Juana Hanson	Cell phone	66.72
HHS Institution Payments	Norfolk	90.00
	Beatrice	90.00
Hein Auto Body	Deductible	1,000.00
Emilee Lynn Higgins	Atty's fees	95.00
Hilltop Drugs Etc.	Pharmacy	93.41
Hometown Leasing	Copiers	983.82
Howells Journal	Notice	121.50
Indoff	Office supplies	2,238.18
J&B Auto	Batteries/marketing paint/wiper	520.84
Jackson Services Inc.	Service	106.02
Jones Automotive Inc.	Remove equipment	192.50
Jury	Jury duty	2,341.91
Just Another Mini Mart	Fuel	644.32
William M Kurtenbach	Atty's fees	27.00
La Quinta by Wyndham Kearney	Lodging	117.95
Language Line Services	Interpreter	292.05
Alyssa Ledon	Uniforms/cell phones	100.00
Lincoln Star Journal	Notices/ads	262.74
Erika Lopez	Notary	40.00
Madison National Life Insurance Co.	Life/LTD insurance	99.68
Main Express LLC	Fuel	112.84
Maximus Inc.	Cost allocation plan	1,404.90
Minda McKittrick	Jury supplies	147.57
Shawn Messerlie	Uniforms/cell phone	100.00
Microfilm Imaging Service	Service	290.00
Mid-American Benefits Inc.	Deductible reimbursement	5,720.40
Midwest Alarm Services	Fire alarm inspection	605.16
MIPS	Software support/supplies/equip.	3,141.99
ML Smith Law Office	Atty's fees	418.00
Kendra J. Muhsman	Part-time help	20.00
Randy Muhsman	Storm spotter	50.00
Ryan P. Muhsman	Part-time help	20.00
Susan Muhsman	Part-time help	140.00
NACT Treasurer	Workshop	150.00
Nebraska Assoc. of County Officials	Dues/registration	2,105.35
Nebraska Co Attorneys Assoc.	Dues	1,090.00
Nebraska Public Health Serv System	Blood test	105.00
Katelynn Ness	Program supplies	75.05
Northeast Nebraska Area Agency Aging	County share	5,052.00
Parkview One Stop	Fuel	199.95
Pictometry International Corp	Contract	18,293.04
Pinnacle Bank	Training/quick books/supplies	2,172.89
Platte County Detention Center	BOP	3,904.44
Platte County	Vet Service contract/reimbursements	2,673.27
Platte Valley Humane Society	Animal care	75.00
Bruce Prenda	Mileage/meals	202.38
QC Supply LLC	Building repair	10.42
Quadient Finance USA Inc.	Postage	4,000.00
Quadient Leasing USA Inc.	Lease	1,361.97
Quill Corp.	Office supplies	315.22
Jedzia Radke	Uniforms/cell phone	100.00
Schieffer Signs	K9 unit letters	225.00
Duane Schlautman	Per diem	25.00
Schuyler Cooperative Assn.	Fuel/propane bottle	608.76
Schuyler Home & Building Supply	Keys	29.00
Sector	Radio equipment	22,454.52
Sipple/Hansen/Emerson/Schumacher	Atty's fees	800.85
Brett Struebing	Uniforms/cell phone	100.00
Barb Swanson	Mileage	426.87
Sweet Harvest	Teacher appreciation gifts	260.00
Thomas & Thomas Court Reporter	Depositions	322.53
Thomson Reuters-West	West Proflex	1,034.02
Shane Titus	Uniforms/cell phone	100.00

Trouba Law Offices LLC	Contract	6,250.00
U & I Sanitation Service	Service	152.00
University of Nebraska	Wage reimbursement	22,483.31
US Cellular	Service	47.43
Verizon	Cell phone	208.45
Verizon	Cell phone	121.96
Verizon Wireless	Cell phone	42.75
Walgreens	Medical expense	4,172.57
Brittany Warren	Uniforms/cell phone	100.00
William White	Meals/fuel/USPS permit	477.17
Sandy Zoubek	Mileage	902.68

Motion Wendt; second Mejstrik to recommend approval for a special designated liquor permit to the Colfax County Ag Society for the county fair activities planned for July 20-23, 2023, at the Colfax County Fairgrounds. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

The Emergency Manager discussed the procedure of tornado warnings and when employees need to exit to the basement shelter. Weather alert radios were given to the Extension and Attorney's offices. Discussion was held on changing his work week from a five-day work week to a four-day work week. The implementation of this schedule would begin January 1, 2024.

Recessed at 9:50 a.m. to resume at 9:55 a.m.

The Zoning administrator reported she did not have a quorum for her May 17<sup>th</sup> meeting. The two public hearings will be held in June.

The Highway Superintendent reported on the conditions of the roads. Discussion was held on future road/bridge projects.

The board reviewed an agreement between the State of Nebraska, Department of Natural Resources and Colfax County for funding costs pursuant to planned restoration of flood reduction structures of the Platte River Wolfe Bank Jetty Restoration Project. The Legislature has appropriated money from the Jobs and Economic Development Initiatives (JEDI) Fund and determined this project is eligible for funding. Motion Mejstrik; second Wendt to authorize the chairman to sign the Agreement to Provide Funding for Flood Reduction Structures of the Platte River Wolfe Bank Jetty Restoration Project in Colfax County. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The county clerk summarized the day's agenda and action taken.

Motion Wendt; second Mejstrik to adjourn BOC at 10:35 a.m. to meet again June 13, 2023. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

A meeting of the Board of Equalization of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 23rd day of May 2023. The County Board of Equalization met at 10:45 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk, Bill White, County Assessor and Bruce J. Prenda, County Attorney. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. The availability of the proposed agenda was communicated in the advance notice and in the notice to the board. A copy of the Open Meetings Act was posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The board reviewed the Finding and Orders of the Tax Equalization and Review Commission.

Discussion was held on dates to conduct protest hearing; June 13<sup>th</sup>, June 27<sup>th</sup>, July 6<sup>th</sup>, July 11<sup>th</sup>, July 13<sup>th</sup> and July 25<sup>th</sup> were dates scheduled for June and July.

The board approved three tax list corrections submitted by the assessor - #2336, #2337 and #2338.

Motion Wendt; second Mejstrik to adjourn BOE at 11:00 a.m. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 24th day of May 2023.

  
 Rita M. Mundil, County Clerk