

June 13, 2023
Commissioners Meeting
Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 13th day of June 2023. The County Board of Commissioners met at 8:30 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners and Rita M. Mundil, County Clerk. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. The availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Mejstrik; second Wendt to approve the agenda. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Wendt; second Mejstrik to approve the minutes of 5/23/2023. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The general assistance clerk gave a report of the activities of her department, no need to enter into executive session.

The County Attorney entered the meeting at 8:35 a.m.

The clerk provided the board with a copy of her monthly fees, STOP Revenue received and NIRMA/NIRMA II 2023-2024 Billing Statement.

The board received a copy of the monthly fee report from the district court clerk.

The sheriff provided a copy of his monthly report to the board and it will be placed on file.

The board reviewed the Internal Controls of the following offices: Attorney, Clerk, Clerk of District Court, Road Department, Planning and Zoning, Sheriff, Treasurer, Veterans' Aid Service and Noxious Weed.

The vet service officer provided his May monthly report and May 23, 2023 claim reimbursements of services for Colfax County Veterans which will all be placed on file.

The board received a copy of the May public defender report.

The treasurer provided a change of safekeeping receipts from Pinnacle Bank and Homestead Bank.

The Weed Superintendent reported that he is studying for his license and testing is available this Thursday in Douglas County.

Harlen Held was not present to address the board.

The county attorney reported he had located a report to correct a map error when using Garmin for the exit to Road 9 on Highway 30. His contract with Westlaw has been changed to reduce the monthly rate. The treasurer contacted him regarding contracts with insurance agencies who want public record requests on driver's license information.

Jeff Banholzer/District 5 Probation reviewed their budget request, gave a presentation and provided a report of services on Colfax County clients in 2022. The Platte County Board of Supervisors approved District #5 Probation budget, Colfax County's portion will be \$22,071.43.

The board provided an opportunity for county employees to attend an "Agenda-less meeting".

Recessed at 9:35 a.m. to resume at 9:40 a.m.

Motion Wendt; second Mejstrik to approve Minda McKittrick/District Court Clerk as the signatory for 2023 Child Support documents that are signed by the board so they can be completed online. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Motion Grotelueschen; second Mejstrik to recommend approval for a special designated liquor permit to Jim's Fine Wine & More for an event held July 21, 2023, at the Colfax County Fairgrounds. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Mejstrik; second Grotelueschen to authorize the chairman to sign the appointment of Mark Arps, Emergency Manager of the Governance Board of Emergency Management Regional group known as East Central Region and Shawn Messerlie/Sheriff as alternate. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The Zoning administrator gave a report of the activities of her department; a report of new permits issued was given. Two public hearings will be held at the June 27th meeting.

The highway superintendent reported on the workshop he attended in Valentine. The motor grader position for Richland was filled. Lumen Technology has contacted his office for an application to occupy County Road right-of-way for the installation of buried fiberoptic lines.

Two applications to occupy County Road right-of-way have been submitted for permission to maintain access to a cable car on County Road 17. The applications will be considered at a later date.

The clerk summarized the day's agenda and action taken.

Motion Wendt; second Mejstrik to adjourn BOC at 10:45 a.m. and to meet again June 27, 2023. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

A meeting of the Board of Equalization of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 13th day of June 2023. The County Board of Equalization met at 10:45 a.m. Present were: Carl Grotelueschen, Jim Mejstrik, and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk, Bill White, County Assessor and Bruce J. Prenda, County Attorney. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. The availability of the proposed agenda was communicated in the advance notice and in the notice to the board. A copy of the Open Meetings Act was posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The practice and procedures of the county assessor's office will be provided at the June 27th meeting.

The board confirmed June 27, July 6, July 11, and July 13, 2023, to conduct any hearings on form 422 completed by taxpayer as filed with the clerk. July 25th is the final day for equalization hearings.

The board reviewed the list of Under/Over Values submitted by the assessor. Motion Mejstrik; second Wendt to approve the Under Values & Over Values submitted by the assessor (and send board notices). Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Wendt; second Mejstrik to adjourn BOE at 11:00 a.m. and to meet again June 27, 2023. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 14th day of June 2023.


Rita M. Mundil, County Clerk