

March 26, 2024  
Commissioners Meeting

Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 26th day of March 2024. The County Board of Commissioners met at 8:30 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk and Bruce J. Prenda, County Attorney. Notice of this meeting was given in advance thereof by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. The availability of the proposed agenda was communicated in the advance notice and in the notice to the board. Copies of the Open Meetings Act were posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The Chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Wendt; second Grotelueschen to approve the agenda. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Motion Grotelueschen; second Mejstrik to approve the regular minutes of 3/12/2024. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The Clerk provided the fund balance and January Lodging Tax Revenue (no STOP Revenue). The County Board workshop is June 12-13, and the Budget workshop is June 12<sup>th</sup>, in Kearney.

The Vet Service Officer provided claim reimbursements for March 12, 2024, which will be placed on file.

The February inmate log from Butler County was provided to the board and will be placed on file.

Colfax County's fiscal year audit ending June 30, 2023, is complete and a detailed report is available for public inspection at the County Clerk's office.

The Treasurer provided a change of safekeeping receipt from Homestead Bank.

Stephanie Bell/Extension Educator is asking for the Board's approval to advertise for the position of Assistant 4-H Educator which will come available after June 19<sup>th</sup>.

The County Attorney reported he reviewed Egis's request to implement multifactor authentication (MFA) for Office 365. The Board directed the County Attorney to communicate with property owners who may be affected by a recent court ruling involving Road 17.

Motion Grotelueschen; second Wendt to approve the following claims and issue checks for them. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

| <u>All Funds</u>                       |                            |            |
|--|----------------------------|------------|
| Blue Cross-Blue Shield                 | Health Premiums            | 46,100.74  |
| Ameritas Life Ins. Co.                 | Retirement Premiums        | 19,446.34  |
| EFTPS                                  | FICA/Medicare              | 21,315.24  |
| <u>Attorney Grant Fund</u>             |                            |            |
| Salaries                               |                            | 1,387.30   |
| COR Therapeutic Services LLC           | Service                    | 320.28     |
| Sidnee M. Pavel                        | Cell phone                 | 75.00      |
| Schuyler Community Schools             | Truancy                    | 3,346.61   |
| <u>E911 Fund</u>                       |                            |            |
| CenturyLink                            | Service                    | 1,026.93   |
| CenturyLink                            | Service                    | 550.00     |
| <u>911 Wireless Fund</u>               |                            |            |
| CenturyLink                            | Support coverage           | 5,133.33   |
| Frontier                               | Service                    | 464.91     |
| <u>ROD P &amp; M Fund</u>              |                            |            |
| MIPS                                   | Microfilming/Deeds on Line | 289.25     |
| <u>Covid American Rescue Plan Fund</u> |                            |            |
| Dixon Construction Co.                 | C19(570)                   | 589,393.26 |

Road Fund

|                                    |                                    |            |
|------------------------------------|------------------------------------|------------|
| Salaries                           |                                    | 61,035.93  |
| AG 91 Energy LLC                   | Fuel/heating fuel                  | 7,672.34   |
| Albracht Disposal Service Inc.     | Service                            | 57.68      |
| All Makes                          | Overage charge                     | 42.68      |
| Benes Service                      | Handle                             | 37.01      |
| Bomgaars Supply                    | Shop supplies & tools/bolts/grease | 920.88     |
| City of Clarkson                   | Utilities                          | 59.96      |
| Clarkson Plumbing & Heating        | Shop supplies                      | 16.99      |
| Clay Hills Trucking                | Rock/hauling                       | 800.73     |
| Columbus Steel Supply, Inc.        | Steel products                     | 369.91     |
| Cooperative Supply Inc.            | Fuel                               | 125.34     |
| Culligan                           | Equipment/water                    | 99.00      |
| Dept. of Utilities                 | Utilities                          | 2,162.90   |
| Doernemann Farm Service Inc.       | Equip. parts/labor/fuel/supplies   | 305.30     |
| Eakes Office Solutions             | Office & janitorial supplies       | 104.32     |
| Farmers Union Coop Gas             | Fuel                               | 187.66     |
| Frontier                           | Service                            | 83.71      |
| Gene Steffy Ford                   | Equipment parts/labor/oil          | 162.81     |
| Herbst Construction Inc.           | C19(555)                           | 231,557.94 |
| J & B Auto Parts                   | Shop supplies                      | 91.68      |
| Jackson Services Inc.              | Janitorial supplies                | 61.54      |
| John Deere Financial               | Shop supplies                      | 4,808.07   |
| Kroeger Sand & Gravel              | Gravel/hauling                     | 58,871.12  |
| Loup Public Power-Columbus         | Services                           | 487.48     |
| Main Express LLC                   | Fuel                               | 287.96     |
| Martin Marietta Materials          | Rock                               | 1,426.06   |
| Matheson-Linweld                   | Oxygen                             | 78.94      |
| Midwest Service & Sales Co.        | Culvert/grader blades/signs        | 5,496.50   |
| Nebraska Machinery Co.             | Equipment parts/labor              | 12,654.27  |
| Occupational Health Services       | Screening                          | 67.00      |
| Parkview One Stop                  | Fuel                               | 727.21     |
| Poster Compliance Center           | Labor law poster                   | 69.95      |
| Power Plan                         | Equipment parts                    | 303.08     |
| Prochaska Tire LLC                 | Oil change/tire repair/tires       | 1,588.44   |
| Prusa Welding                      | Snowplow labor                     | 110.00     |
| Road Builders                      | Equipment parts                    | 160.20     |
| Schuyler Cooperative Assn.         | Heating fuel/fuel                  | 6,683.19   |
| Spenser's Trenching & Electric LLC | Building repair                    | 551.04     |
| Stanton Telecom                    | Wireless                           | 50.90      |
| Stealth Broadband                  | Internet                           | 550.65     |
| U & I Sanitation Service           | Service                            | 35.00      |
| Verizon Connect                    | Vehicle tracking                   | 431.75     |
| Verizon Wireless                   | Cell phone                         | 82.89      |
| Village of Howells                 | Service                            | 95.87      |
| Village of Leigh                   | Service                            | 22.25      |

General Fund

|                                 |                      |            |
|---------------------------------|----------------------|------------|
| Salaries                        |                      | 220,945.13 |
| Daniel Acosta                   | Cell phones/uniforms | 100.00     |
| Antelope County Sheriff         | BOP/medical          | 4,535.00   |
| Applied Connective Technologies | PC/monitors          | 1,335.10   |
| Veronica Ardon                  | Witness/mileage      | 84.34      |
| AT&T Mobility                   | Wireless             | 906.82     |
| Andrea Azcunaga-Ardon           | Witness              | 20.00      |
| Samantha H. Barnes              | Cell phones/uniforms | 100.00     |
| Stephanie Bell                  | Mileage              | 275.37     |
| Black Hills Energy              | Service              | 330.21     |
| Bomgaars Supply                 | Crabgrass            | 89.97      |
| Jordon A. Brichacek             | Cell phones/uniforms | 100.00     |
| Butler Co Detention Center      | BOP                  | 9,750.00   |
| Butler County Sheriff           | Paper service        | 19.96      |
| Cenex Voyager Fleet             | Fuel                 | 2,239.53   |
| CenturyLink                     | Long distance        | 68.70      |
| CenturyLink                     | General              | 918.45     |
| City of Schuyler                | Notices              | 72.75      |

|                                     |                               |            |
|-------------------------------------|-------------------------------|------------|
| Clarkson Plumbing & Heating         | Tape                          | 7.79       |
| Chris Clausen                       | Mileage                       | 21.57      |
| Clerk of the District Court         | Certified copy                | 8.00       |
| Clerk of the District Court         | Court Costs                   | 36.00      |
| Colfax County Court                 | Court Costs                   | 405.56     |
| Colfax County Sheriff               | Uncollected fees              | 18.50      |
| Colfax County Treasurer             | Deposit books                 | 147.61     |
| Colfax County Treasurer             | Road transfer                 | 331,379.15 |
| Consolidated Management Co.         | Meals                         | 161.90     |
| Constellation NewEnergy Gas         | Service                       | 1,542.95   |
| Creative Product Source             | Law enforcement supplies      | 17.20      |
| Crowne Plaza Kearney                | Lodging                       | 434.85     |
| Culligan                            | Equipment/water               | 522.65     |
| DAS Central Finance                 | Network service               | 2,239.82   |
| David City Discount Pharmacy        | Pharmacy                      | 343.85     |
| Department of Utilities             | Utilities                     | 3,199.10   |
| Dept. of Revenue                    | Training                      | 625.00     |
| Didier's Grocery Inc.               | Program supplies/inmate food  | 69.02      |
| Rodney E. Dostal                    | First aid supplies            | 14.75      |
| Eakes Office Solutions              | Office supplies/copies        | 1,107.76   |
| Egan Supply Company                 | Janitorial supplies           | 165.77     |
| Egis Technologies                   | Monthly service               | 6,755.40   |
| Elgin Pharmacy                      | Pharmacy                      | 93.73      |
| Farmers Union Coop Gas              | Fuel                          | 280.64     |
| First Concord Benefits Group LLC    | Participation fees            | 22.50      |
| Francotyp-Postalia Inc.             | Postage machine rental        | 107.85     |
| Daniel Freed                        | Cell phone/uniforms           | 100.00     |
| Great American Financial Services   | Copier/copies                 | 401.35     |
| Great Plains Communications         | Phone/internet                | 424.35     |
| Great Plains Uniforms LLC           | Law enforcement supplies      | 1,720.98   |
| Carl Grotelueschen                  | Mileage                       | 64.32      |
| GWorks                              | Map printing                  | 450.00     |
| Juana Hanson                        | Cell phone                    | 75.00      |
| Health & Human Services             | Norfolk                       | 87.00      |
|                                     | Beatrice                      | 87.00      |
| Emilee Lynn Higgins                 | Atty's fees                   | 2,302.50   |
| Hometown Leasing                    | Copiers                       | 767.96     |
| Howells Journal                     | Proceedings/notices/ads       | 2,631.21   |
| Idemia                              | Mobile connection software    | 8,250.00   |
| Indoff                              | Office supplies               | 1,944.17   |
| J & B Auto                          | Batteries                     | 161.24     |
| Jack's Uniforms & Equipment         | Law enforcement supplies      | 28.00      |
| Jackson Services Inc.               | Janitorial supplies           | 111.31     |
| Jury Duty                           | Juries                        | 5,370.60   |
| Just Another Mini Mart              | Fuel                          | 478.31     |
| Karl Chevrolet Inc.                 | 24 Chev pickup                | 49,682.20  |
| Christopher B. Koliha               | Mileage                       | 13.94      |
| Keif C. Kratochvil                  | Cell phone/uniforms           | 100.00     |
| Mark D. Kratochvil                  | Mileage                       | 26.67      |
| Alyssa Ledon                        | Cell phones/uniforms          | 100.00     |
| Lincoln Journal Star                | Notices                       | 462.98     |
| Lynn Peavey Co.                     | Office supplies               | 85.34      |
| Madison National Life Insurance Co. | Life/LTD insurance            | 111.94     |
| Main Express LLC                    | Fuel                          | 251.59     |
| Nancy J. Marty                      | Meals                         | 21.68      |
| Keith A. Marvin                     | Consulting                    | 250.00     |
| Brian Mastny                        | Mileage                       | 21.44      |
| Minda McKitrick                     | Jury supplies                 | 125.94     |
| James J. Mejstrik                   | Mileage                       | 250.18     |
| Shawn Messerlie                     | Cell phone/uniforms/meals     | 140.07     |
| Microfilm Imaging Systems Inc.      | Service                       | 290.00     |
| Mid-America First Call Inc.         | Autopsy cost                  | 250.00     |
| Mid-American Benefits Inc.          | Participation fee/deductibles | 9,896.54   |
| MIPS                                | Software support/website      | 2,970.91   |
| Rita Mundil                         | Mileage                       | 74.64      |
| NACEB                               | Dues                          | 100.00     |

|                                       |                                     |           |
|---------------------------------------|-------------------------------------|-----------|
| Nebraska Assoc. of Emergency Managers | Registration                        | 60.00     |
| Nebraska Law Enforcement Train Center | Certification fee                   | 150.00    |
| Katelynn Ness                         | Mileage                             | 171.52    |
| Parkview One Stop                     | Fuel                                | 126.61    |
| Scott Pieper                          | Mileage                             | 21.57     |
| Pinnacle Bank                         | Deposit books                       | 154.74    |
| Pinnacle Bank                         | Ink/camera/meals                    | 567.06    |
| Pinnacle Bank                         | Lodging/supplies/chairs & tips      | 701.48    |
| Platte Co. Detention Facility         | Shipping costs                      | 19.29     |
| Platte County                         | Vet Service Contract/reimbursements | 2,107.65  |
| Platte Valley Printing                | Office supplies                     | 1,359.98  |
| Poster Compliance Center              | Labor law poster                    | 139.90    |
| Premier Glassworks                    | Windshield replacement              | 1,783.00  |
| Travis Prochaska                      | Mileage                             | 240.53    |
| Quadient                              | Postage                             | 2,000.00  |
| Quill Corp.                           | Office supplies                     | 101.54    |
| Radio Time Billing                    | Safe driving                        | 267.00    |
| Region 4 Behavioral Health System     | 4th quarter                         | 6,883.00  |
| Saunders County Clerk                 | Bailiff                             | 21,156.25 |
| Jacqueline A. Sayers                  | Mileage                             | 23.18     |
| Schuyler Cooperative Association      | Fuel                                | 605.58    |
| Schuyler Home & Building Supply       | Janitorial supplies                 | 47.78     |
| Sherwin Williams Co.                  | Paint                               | 102.89    |
| Sipple/Hansen/Emerson/Schumacher      | Atty's fees                         | 1,169.25  |
| Stanard Appraisal Services Inc.       | Contract                            | 34,515.00 |
| Stratton, Delay, Doele, Carlson       | Public defender contract            | 8,333.33  |
| Brett Struebing                       | Cell phone/uniforms                 | 100.00    |
| Barbara J. Sturgis, PHD.              | Testify fees                        | 1,713.44  |
| Tracy Svoboda                         | Insurance premium                   | 1,178.88  |
| Thomson Reuters-West                  | Westlaw                             | 607.00    |
| Shane Tutus                           | Cell phone/uniforms                 | 100.00    |
| Trouba Law Offices LLC                | Atty fees                           | 12,339.42 |
| U & I Sanitation Service              | Service                             | 152.00    |
| University of Nebraska-Lincoln        | ShoWorks renewal                    | 225.00    |
| US Postal Service                     | 1st class renewal                   | 320.00    |
| Verizon                               | Cell phone                          | 122.12    |
| Verizon Connect                       | Tracking                            | 208.45    |
| Verizon Wireless                      | Cell phone                          | 42.88     |
| Wex Bank                              | Fuel                                | 203.35    |
| William White                         | Office supplies                     | 7.70      |
| Chris Yosten                          | Mileage                             | 4.02      |
| Z Last Electric                       | Courthouse remodel                  | 10,964.27 |

Motion Wendt; second Grotelueschen to recommend approval for a special designated liquor permit to Park Place LLC for an event held May 26, 2024, at the Colfax County Fairgrounds. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

Public comment was made on Stealth Broadband expansion South of Howells.

The Colfax County Personnel Committee met March 4<sup>th</sup> and March 25<sup>th</sup> and compared NIRMA's handbook suggestions with our current handbook. Items discussed included: 1) a change to Vacation Policy to ten days instead of five, and employees may use the earned vacation after their 6-month probation as they accrue it; 2) Use of Social Media policy; 3) Reporting Policy for employees to follow if a County official is neglecting duties; 4) Payment in Lieu of Medical Insurance – remove dollar amount and a change to the Board's approved amount; 5) Meal Reimbursement Policy to follow Nebraska state per diem daily rates and Out-of-State to follow federal per diem daily rates, and to provide the Clerk with a copy of a detailed meeting agenda with a claim for meal reimbursement.

Motion Wendt; second Grotelueschen to approve the revisions presented by the Colfax County Personnel Committee to the Colfax County Employee Handbook. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

Recessed at 9:35 a.m. and reconvened at 9:40 a.m.

Kin Ennen/Club Manager of Anytime Fitness discussed the HERO membership program with the Board. The Sheriff is asking the Board to pay full or partial membership for all Sheriff's office employees.



The Zoning Administrator reviewed the DEE Notice on Rick Wendt Livestock Concentrated Animal Feeding Operation for a NPDES General Permit for Operations Confine Cattle.

The County Attorney reported he attended the Planning and Zoning Commission meeting held on March 20<sup>th</sup> and gave a presentation on Section 8.11 Adult Entertainment.

Motion Grotelueschen; second Mejstrik to open a public hearing at 10:10 a.m. for the purpose of hearing testimony of support, opposition, criticism, suggestions, or observation to add Section 8.11 Adult Entertainment in the Colfax County Zoning Regulations. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The County Attorney provided the same presentation he prepared for the Planning and Zoning Commission which will be placed on file. The Purpose is to promote the health, safety, and general welfare of the citizens of Colfax County, and to establish reasonable and uniform regulations to prevent the deleterious secondary effects of adult establishments within the community of Colfax County. The recommendation of the Planning and Zoning Commission is to approve Resolution 3-26-2024(1).

No opposition to adding Section 8.11 Adult Entertainment was given.

Motion Grotelueschen; second Mejstrik to close the public hearing at 10:30 a.m. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

Motion Grotelueschen; second Wendt to accept the recommendation of the Planning and Zoning Commission and approve Resolution 3-26-2024 (1) adding Section 8.11 Adult Entertainment to the Colfax County Zoning Regulations. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

Bids for Projects C19(567), C19(568) and C19(569) for box culverts that were received by the 10:30 a.m. deadline were publicly opened and read. Five companies submitted bids. Discuss, consider and/or take action will be at our April 9<sup>th</sup> meeting.

The "Colfax County Aggregate Hauling" bids that were received by the 10:30 a.m. deadline were publicly opened and read. Three companies submitted bids. The highway superintendent recommended accepting all bids for aggregate hauling.

Motion Grotelueschen; second Wendt to accept the three bids for aggregate hauling with the lowest bidder being the 1<sup>st</sup> company to be called. Voting YES: Grotelueschen, Mejstrik and Wendt. Voting NO: None. Motion carried.

The Highway Superintendent gave a report on the activities of his department. Gravel bids will be received and publicly opened at 10:30 a.m. on April 9<sup>th</sup> with discuss, consider and/or take action to follow.

Graham Hillyard/Egis Technology provided a proposed quote for Sheriff network improvements and a review of any end-of-life IT equipment along with a plan for replacement.

The county clerk summarized the day's agenda and action taken.

Motion Grotelueschen; second Mejstrik to adjourn BOC at 11:35 a.m. to meet again April 9, 2024. Voting YES: Mejstrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

A meeting of the Board of Equalization of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 26th day of March 2024. The County Board of Equalization met at 11:35 a.m. Present were: Carl Grotelueschen, Jim Mejstrik and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk, Bruce J. Prenda, County Attorney, and Bill White, County Assessor. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice. The availability of the proposed agenda was communicated in the advanced notice and in the notice to the board. A copy of the Open Meetings Act was posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

Motion Grotelueschen; second Mejstrik to approve the following applications on Form 451 for real and personal properties that request tax exempt status. Voting YES: Wendt, Grotelueschen and Mejstrik. Voting NO: None. Motion carried.

|           |  |          |          |                                       |
|-----------|--|----------|----------|---------------------------------------|
| Religious | St. John's Evangelical Lutheran Church | Leigh    | 126-0935 | Buchmann's Add. Lot 8                 |
| Religious | Iglesia Evangelica Pentecostes         | Schuyler | 120-7537 | Pt. of Block 15 Clarkson & Dorsey Sub |

Motion Grotelueschen; second Wendt to adjourn BOE at 11:45 a.m. Voting YES: Grotelueschen, Mejsstrik and Wendt. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 27th day of March 2024.

  
Rita M. Mundil, County Clerk