

June 10, 2025
Commissioner's Meeting
Minutes

A meeting of the Board of Commissioners of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 10th day of June 2025. The County Board of Commissioners met at 8:30 a.m. Present were Carl Grotelueschen, Jim Mejsrik and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk and Bruce J. Prenda, County Attorney. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice, publication in the Colfax County Press on May 28, 2025, and Colfax County's website. The availability of the proposed agenda was communicated in the advance notice and in the notice to the Board. Copies of the Open Meetings Act were posted and made available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The Chairman stated a copy of the Open Meeting Act statute is posted and available to the public.

Motion Mejsrik; second Wendt to approve the agenda. Voting YES: Grotelueschen, Mejsrik and Wendt. Voting NO: None. Motion carried.

Motion Wendt; second Mejsrik to approve the minutes of 5/27/2025. Voting YES: Mejsrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The County Attorney reported he will be renewing the contract for the Traffic Diversion Program (STOP) with Traffic Safety Plus and National Safety Council Inc.

The General Assistance Clerk provided a report on her department's activities, no need for an executive session.

The Clerk provided the Board with a copy of her monthly fees, STOP Revenue received and NIRMA/NIRMA II 2025-2026 Billing Statement.

The Board received the District Court Clerk's monthly fee report.

The Sheriff submitted his monthly report to the Board, which will be filed.

The Board reviewed the Internal Controls of the following offices: Attorney, Clerk, Clerk of District Court, Road Department, Planning and Zoning, Sheriff, Treasurer, Veterans' Aid Service and Noxious Weed.

The Vet Service Officer provided his monthly May report and June 3, 2025, claim reimbursements of services for Colfax County Veterans which will all be placed on file.

The Board received the Public Defender's report for May.

Katlynn Ness informed the Board that her first day back with Extension was June 2, 2025. She also provided an update on their office. The revised Nebraska Extension in Colfax County Constitution and By-Laws will be presented at the June 24th meeting.

Morgan Campbell from District 5 Probation reviewed their budget request, gave a presentation, and provided a report on services for Colfax County clients in 2024. The Platte County Board of Supervisors approved the District 5 Probation budget, with Colfax County's portion being \$26,710.56.

The Board provided an opportunity for County employees to attend an "Agenda-less meeting".

Recessed at 9:25 a.m. to resume at 9:30 a.m.

Motion Mejsrik; second Wendt to approve Minda McKitrick/District Court Clerk as the signatory for 2025 Child Support documents that are signed by the Board so they can be completed online. Voting YES: Wendt, Grotelueschen and Mejsrik. Voting NO: None. Motion carried.

Motion Grotelueschen; second Mejsrik to authorize the Chairman to sign the appointment of Mark Arps, Emergency Manager to the Governance Board of Emergency Management Regional group known as East Central Region and Shawn Messerlie, Sheriff as alternate. Voting YES: Grotelueschen, Mejsrik and Wendt. Voting NO: None. Motion carried.

The Zoning Administrator provided the proposed amendment to Article 4 Section 4.19 FP Floodplain Overlay District regulations and stated a public hearing for approval will be at our June 24th meeting. Two NPDES General Permits on Scott Schmid Feedlot and Vrba Enterprises, Inc. were reviewed.

Kathy Stender, President of the Colfax County Library Association, and Jenny White, Director of the Schuyler Library, presented their annual reports for the Leigh and Schuyler Public Libraries to the Board, along with their 2025 funding request.

The Assistant Highway Superintendent met with the Board to discuss the Barnholdt and Byrne Drainage Ditches. He noted that he needs to provide legal descriptions to the County Attorney for the barrow site contract and the lease agreement for a gravel stockpile. He also provided an update on current road and bridge projects and presented a Utility Permit policy recommended by NIRMA for county use. Motion Grotelueschen; second Wendt for approval of the Utility Permit policy. Voting YES: Mejsrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

The clerk summarized the day's agenda and action taken.

Motion Wendt; second Mejsrik to adjourn BOC at 10:55 a.m. and to meet again June 24, 2025. Voting YES: Wendt, Grotelueschen and Mejsrik. Voting NO: None. Motion carried.

A meeting of the Board of Equalization of Colfax County, Nebraska was held in the Commissioners Room of the County Courthouse, Schuyler, Nebraska on the 10th day of June 2025. The County Board of Equalization met at 11:00 a.m. Present were Carl Grotelueschen, Jim Mejsrik, and Terry V. Wendt, County Commissioners, Rita M. Mundil, County Clerk and Bill White, County Assessor. Notice of this meeting was given in advance by posting written notice in at least three different public places as shown by the Certificate of Posting Notice, publication in the Colfax County Press on May 28, 2025, and Colfax County's website. The availability of the proposed agenda was communicated in the advance notice and in the notice to the Board. A copy of the Open Meetings Act was posted and available to the public. All proceedings shown were taken while the meeting was officially convened and open to the public.

The practice and procedures of the County Assessor's office were made available for all hearings.

The Board confirmed that the hearings on form 422A, completed by taxpayers and filed with the clerk, will be conducted on June 24th and July 8th. The final day for equalization hearings is July 25th. Additional dates will be determined at the June 24th meeting.

The Board reviewed the lists of Under/Over Valued Property submitted by the Assessor. Motion Wendt; second Mejsrik to approve the Under Values & Over Valued Property submitted by the assessor (and send Board notices). Voting YES: Grotelueschen, Mejsrik and Wendt. Voting NO: None. Motion carried.

No tax list corrections were submitted.

Motion Mejsrik; second Grotelueschen to adjourn BOE at 11:35 a.m. and to meet again June 24, 2025. Voting YES: Mejsrik, Wendt and Grotelueschen. Voting NO: None. Motion carried.

I, Rita M. Mundil, duly elected and qualified County Clerk of said county, do hereby state that the above minutes were recorded by me, are true and correct to my knowledge, are recorded in the Commissioners Records and were completed for public inspection and publication on the 11th day of June 2025.


Rita M. Mundil, County Clerk